

WINDOWS MUSIC ACADEMY - ONLINE LESSONS

INFO FOR STUDENTS (ADULTS):

Equipment:

1. You can use a laptop, tablet or phone – any device that has a microphone and camera.
2. If you are concerned about your internet connection, using a laptop/PC will allow you to improve your connection by using an ethernet cable to plug your laptop directly into your router. If you are using WIFI, try to be as close to the WIFI router as you can to improve the connection.
3. It is recommended that you use a speaker or headphones as the sound from computers/phones etc. to improve the sound. Bluetooth speakers/headphones will be easiest if possible, as the cable can force you to stand too close to the device.

Setting up:

1. When setting up, position your device so that the camera is showing as much of you and your instrument as possible.
2. You could try using a music stand to balance a phone or tablet on but make sure it is stable!
3. Don't position yourself in front of a window (with the window in the background), or the teacher won't be able to see you very well.
4. Make sure the room is well lit.
5. Try not to play too close into the microphone or there may be distortion.

Connecting:

You can use either Skype or Zoom for you lesson.

ZOOM:

6. If you are using a tablet or phone, you will need to download Zoom on to your device. If you are using a PC or laptop, you can either download Zoom or use the desktop version (i.e. through the website).
7. You will receive an invite to a meeting at the agreed time to your e-mail address. At the allotted time, click on the link in the e-mail.
8. If you choose to use the desktop version, the link will open in your web browser, and you will be prompted to either "launch meetings" or download Zoom. Click on 'launch meeting', and then you will be given the option of using the desktop version – click on this link.
9. You will then go into the virtual waiting room. The teacher will then let you into the virtual meeting room!

SKYPE:

1. You will need to download Skype on to your device and create an account.
2. Send the username and e-mail address for your Skype account to jenny.johnson@jgwindows.com.
3. At the allotted time, you will receive a call on Skype from Windows Music Academy (info@windowsmusicacademy.com)

By agreeing to attend this online lesson, you and the Teacher agree to the follow:

1. Lessons must not be recorded by either party unless there is a prior agreement for this. If recordings are made, they should not be shared with third parties or uploaded to social media.
2. Any defamatory, offensive or illegal material aired online by the Student, or inappropriate behaviour by the Student, will result in the immediate termination of the lesson. What constitutes such behaviour will be determined in the reasonable opinion of the Teacher. In this instance, the Teacher reserves the right to withdraw entirely from this agreement with immediate effect. Fees paid will not be refunded.
3. The Student must dress appropriately for the online lesson.
4. The online teaching platform must not be used by either party for any other purpose than teaching, e.g. sharing photos or general messaging.